



DIVISION OF DEVELOPMENTAL DISABILITIES

OGEYSIISKA QORSHAHA DIB-U-FIIRINTA DARYEELKA

CLIENT NOTIFICATION OF PLAN OF CARE REVIEW

TAARIIKH

KU:

Gacaliso/Gacaliye:

Waxa aad adeegyo ka qaadataa 'Division of Developmental Disabilities' (DDD) (Qaybta Naafada Maskaxda) iyadoo la isticmaalayo _____oggalaansho (waiver). Si adeegyadaasi u sii socdaan ama u sii banaanaadaan, waa in sannad kasta la buuxiyo Qorshahaaga Daryeelka (Plan of Care).

Waxa lagu ogeysiinayaa in Oggalaanshahaaga Qorshaha Daryeelka (Waiver Plan of Care) (POC) la rabo in dib loo fiiriyo lana buuxiyo ugu dambeyn .

- ☐ Waxa aan u baahan ahay inaan ballansado shir POC (Oggalaanshaha Qorshaha Daryeelka) waana aan idin soo wici doonaa si aan isula garano taariikhda iyo wakhtiga shirka
- ☐ Waxa aan ballansaday shirka POC maalinta _____ saacadda _____ .

Waxa loo baahan yahay in shirka POC u ku jiro adiga iyo dadka kale ee lugta ku leh noloshaada iyo adeegyadaada. Waxa la jecel yahay inaad ka soo qaybgashid si loo hubiyo in qorshaha POC yahay mid sax ah oo dhameystiran.

Waxa halkan la socda war ku saabsan Oggalaanshaha DDD (DDD Waivers) iyo adeegyada. Fadlan na soo wac haddii aad qabtid su'aalo ama walaac.

Mahadsanid.

Magacaga Maamulaha Faylka

Jagada

Lambar teleefon (ku dar furaha aagga)

Adreeska limayl

Lifaaq

cc: Faylka Macmiilka

Instructions For POC Notification

When do I use this form?

You use this forms to notify adult clients with no full legal guardian of the upcoming POC meeting at least 60 days prior to the 365th day of the current POC. A POC is effective for 365 days.

What form do I use to notify people when the client is a child under age 18 or an adult with a full legal guardian?

For a child under the age of 18 or an adult with a full legal guardian, you use form DSHS XX-XXX, "Notification of Plan of Care Review" to notify the parent/legal guardian/foster parent of the POC meeting

How can I be sure the client has read and understood this notice?

You will call the person within 10 days of mailing the letter to explain the information.

You must also send a copy of the letter to at least one other person. See WAC 388-825-100 for further information.

How do I proceed if the person does not respond and I cannot contact the person by phone?

If you cannot reach the person by phone or get no response to your phone messages:

- Contact the person's service providers and ask for their assistance
- Schedule the POC meeting with the service provider/family and send this notice again with the POC meeting date and place (2nd check box in first paragraph of the letter.

Can I have the POC meeting without the person?

To remain eligible for the Waiver, the person must participate with the service planning. If the person designates a representative, you can meet with the designated person but the client must agree to and sign the Plan of Care.

What do I do if I cannot locate the person or the person will not cooperate with service planning?

Per WAC 388-845-0060, if the person cannot be located or does not cooperate with service planning, you must proceed with Waiver termination procedures (Form DSHS 10-298). A POC expires after 365 days unless there is an appeal in progress.